

CABINET MINUTES

Kalamazoo Valley Community College

Office of President

To: Cabinet, Archives
From: Patricia Niewoonder
Subject: Minutes of October 21, 2008 Cabinet Meeting
Date: October 21, 2008

Members Present: Anderson, Bertch, Bohnet Cannell, Collins, DeHaven, Horton, Hutchins, Kocher, Niewoonder and Schlack

Approval of Minutes

The minutes of the October 14, 2008 meeting were approved as submitted.

Other

- Reported that a change in the interpretation of the Freedom of Information Act now allows public agencies to deny requests for home addresses of employees.
- Received a copy of an article from the *Chronicle of Higher Education* on how to respond to different types of students in the classroom.
- Received a copy of an agreement between KCC and WMU establishing a Joint Program Plan for students transferring to WMU in the engineering field.
- Reminded everyone that next week's Cabinet meeting is a planning meeting. Several additional topics were added to the agenda, including a brief presentation on the ExpressWays program, discussing the possibility of developing a planning web-site, scheduling quarterly meetings with all committee and sub-committee members, evaluating last week's presentations to the Board, reviewing the Community College Benchmark data, and finalizing the list of attendees for the upcoming conference of the Redesign Alliance.

Other Discussion Items

- **KAFI Web-Site Update**
 - Reviewed a summary of some of the steps taken in the development of the KAFI website. The website was initially created outside of KVCC's URL and College procedures were not followed for contracted services. This will be back on the next week's agenda for further discussion
- **Redesign Alliance - Who should attend?**
 - The Cabinet continued the discussion on who should attend the Redesign Alliance conference. It was suggested that teams from I.T., student support, and math and English be sent to the conference. The attendee list will be finalized next week.

- **Possible Topics for Next College-Wide Meetings**
 - It was agreed that updates on the following topics will be presented at Friday's college-wide meetings: Student Cares Committee, the College's investments, Lipman Hearne/branding, next steps in the capital outlay process, and KAFI.
- **Travel – the following travel items were reported for the record:**
 - Rod Albrecht will attend a Ventilator Management class in Holland, Michigan, November 12.
- **Grants**
 - No grants were presented.

Next Meeting – The next Cabinet meeting is scheduled for Tuesday, October 28 and will begin at 8 a.m.